



Cleaves Memorial C.M.E. Church

2222 Marion Street
Denver, Colorado 80205

cleavescmDenver.org
(303) 839-5683

cleavesmemorialcmedenver@gmail.com

SELLERS AGREEMENT/CONTRACT APPLICATION

CLEAVES CHURCH COMMUNITY MARKETPLACE

Saturday, October 26, 2024

Cleaves Memorial Church Fellowship Hall

9:00 am /9:45 am (Seller Set-up) | 10:00 am to 4:00 pm (Marketplace)

This document i.e. Sellers Agreement /Contract is executed between Cleaves Memorial CME Church and it's responsible parties (*know below as Cleaves*), and you the interested Business Owner/Independent Vendor/Crafter/Interest Participant (*know below as Seller*).

1. Company/Seller Name: _____
2. PhoneNumber: _____
3. Email: _____
4. Owner/Contact Name: _____
5. Items Sold: _____

Participation Fees:

❖ Event Table(s) Fee

Early Bird

- \$50.00 per | Includes: 1-6 ft. table 2 chairs. | **September 1st through October 14th**
- You can decorate your table(s), as you see fit.
- Set-Up will start 9:00 am. Clean-up, we ask that you clean your area and leave it as it was found.
- **Note:** *All Tables, additional displays purchases and Wi-Fi fees, can be refunded if purchased within the dates September 1st through October 14th, 2024.*

Late Entry

- \$75.00 Each | Includes: 1-6 ft table 2 chairs. | October 15th through October 25th
- You can decorate your table(s), as you see fit.
- **Note: No Refunds** *will be offered for the All Tables, additional displays purchases and Wi-Fi fees, can be refunded if purchased within the dates October 15th through October 25th, 2024.*
- Set-Up will start 9:00 am. Clean-up, we ask that you clean your area and leave it as it was found.

❖ Floor Display(s) Fee

- \$10.00 Each | You Can bring floor display(s) that must be contained inside or behind your table area.

❖ Electricity/Wi-Fi Fee

- \$5.00 | Should you need electricity and/or Wi-Fi to power your devices to conduct business within the church.

❖ **Event Details:**

- Date: Saturday, October 26th, 2024
- Location: 2222 Marion Street, Denver Colorado 80205, Fellowship Hall
- Time: Set-up: 9:00 am to 9:45 am | Start 10:00 am | End 4:00 pm

❖ **Contractual Small Print:**

- **All Participation Fees** mentioned above must be paid in full by October 25th (*For either Earlier Bird/Late Entry*)
- All Fees mentioned above will benefit Cleaves Memorial CME Church/Lay Ministry.
- All individual Sales Revenue will be 100% profit to the Seller without levy or taxes imposed by Cleaves.
- Cleaves will not be responsible for your Sales Taxes fees or Tax Levies.
- Cleaves disclaims any responsibility for personal injuries or accidents that may occur to Sellers while on church property.
- Cleaves is not liable for any theft, loss, or damage to the property of Sellers.
- Cleaves reverses the right to provide concessions, solely.
 - **We ask that no other vendors provide food or drink for consumption on site.**
- This event will proceed regardless of the weather.
- Sellers Fees **are non-refundable.**
 - **Should you pay and fail to show-up, a doner form will be provided to serve as proof of your donation!**
- **Sellers are expected to set-up between 9:00 am through 9:45 am.**
 - If late i.e. (9:46 am or later), you will not be able to set up for the event start and **will forfeit your Event fees with no refund!**
- Sellers are expected to provide their own staff. And will handle all customer interactions.
- Sellers are asked to invite their followers and friends.
- Sellers are not allowed to sell items that promote drugs, alcohol, adult content, hate speech, or similar substances.

❖ **Contractual Instructions:**

- Please Complete this application.
- Total Due:
 - Table(s):
 - Number of Tables: # _____ \$ _____
 - Floor Display(s)
 - Number of Floor Displays# _____ \$ _____
 - Electricity/ Wi-Fi Note: (All must purchase WI-FI /unless you have personal hot-spot, must prove)
 - **Hotspot ID :** _____ **or** \$ _____
- **Event Payment:**
 - Please remit payment via Check, Cashier Check or Money Order payable to Cleaves Memorial C.M.E. Church and mail with a copy of this application to;
 - Cleaves Memorial C.M.E. Church
2222 Marion Street,
Denver, CO 80205
Attention: J. Hitch-Fuller
 - Or you can remit via Tithely https://tithe.ly/give_new/www/#/tithely/give-one-time/1361635
 - **Make sure** you are donating to Cleaves Memorial CME Church, Denver 80205 Tithely Id Code# 1361635
 - Calculate the giving amount i.e. Event Fees (above)
 - Find in the dropdown menu (**Special Events**)
 - Choose **NOT** to make recurring
 - Choose **to include fees**, So the **full amount is paid!** (**Note:** Fee are approx. 3% of amount.)
 - Please email this completed application to cleavescme@gmsail.com

Printed Name: _____ Seller Signature: _____ Date: _____

Thank you for your service to your community and for participating! God Bless you and your business!!!